

BARNSLEY METROPOLITAN BOROUGH COUNCIL

Central Area Council Meeting:

8th September 2014

**Report of Central Area Council
Manager**

Central Area Council – Contract and Procurement Update

1. Purpose of Report

- 1.1 This report updates members about the Central Area Council contracts currently being delivered, and the associated performance monitoring dates.
- 1.2 It also updates Members about the procurement for appointing a provider to deliver a Clean and Green service in partnership with local people.
- 1.3 The report also outlines the findings from the working group convened to consider funding options for the additional costs of the Private Sector Housing Management and Enforcement Service.
- 1.4 Finally, the report provides an updated financial position for all Central Council procured services as outlined in the report, given the revised timescales and associated contract start dates.

2. Recommendations

It is recommended that:

- 2.1 **Members note the update about the Central Area Council contracts currently being delivered and the associated contract monitoring/performance management dates.**
- 2.2 **Members note the update about the procurement for appointing a provider to deliver a Clean and Green service in partnership with local people.**
- 2.3 **Members consider the options outlined in paragraph. 3.6 for funding the Private Sector Housing Management and Enforcement Service.**
- 2.4 **Members note the revised financial statement outlined in the report.**

3. Contract Updates

3.1 **Royal Voluntary Service (RVS) - Delivering a service for Reducing Isolation and Loneliness in Older People.**

The formal contract to deliver this service started on 2nd June, 2014.

An event to introduce Central Council and Ward Alliance members to the key staff in RVS and find out more about the service RVS will provide in the Central Council area was held on Wednesday 9th July 2014, 5.00-7.00pm, in Barnsley Town Hall.

Inclusion workers have been appointed and have been very active on the ground: making contact with a range of agencies and individuals, finding out what is happening locally, and carrying out local promotion and publicity.

Inclusion workers are attending the current round of Ward Alliance meetings to introduce themselves and tell Ward Alliance members about the service that is being provided/offered.

Referrals have now started to come through and Inclusion workers are following up on these with individual home visits.

The first quarterly monitoring report for this service is due on 12th September, 2014, after which a contract monitoring meeting will take place between the organisation representative and the Central Area Council Manager.

A performance management update for this service will be provided at the Central Council meeting on 10th November, 2014.

3.2 **Barnsley YMCA- Delivering a Service for Children and Young People aged 8-12 years**

Following the detailed update provided at the last Central Council meeting about the procurement process to appoint a provider to deliver this service, and the subsequent pre-contract meetings that took place with Barnsley YMCA, the contract to deliver this service formally commenced on 21st July, 2014.

In order to consult with children/young people about future provision, a range of activities encompassing arts and crafts, dance, drama, sports and stop frame animation were delivered at various localities across the five wards, although not **all** activities were delivered in **each** ward.

Even though timescales for the delivery of this provision were very tight, with the YMCA contract commencing on 21st July, 2014 and with school holidays starting the following week, sessions were well attended and the feedback gathered will be used to inform future provision.

The first quarterly monitoring report for this service is due on 15th November, 2014 after which a contract monitoring meeting will take place between the organisation representative and the Central Area Council Manager.

A performance management update for this service will be provided at the Central Council meeting on 19th January, 2015.

3.3 Core Assets in partnership with Active Barnsley-delivering a Service for Children and Young People aged 13-19 years

Following the detailed update provided at the last Central Council meeting about the procurement process to appoint a provider to deliver this service, and the subsequent pre-contract meetings that took place with Core Assets, the contract to deliver this service formally commenced on 28th July, 2014.

A range of activities were provided in outdoor venues across the Central area during August 2014 in order to carry out some early consultation with young people about what they would like to see delivered as part of this new service.

125 different young people took part in this consultation exercise and the findings will be used to inform the future service.

The first quarterly monitoring report for this service is due on 15th November, 2014, after which a contract monitoring meeting will take place between the organisation representative and the Central Area Council Manager.

A performance management update for this service will be provided at the Central Council meeting on 19th January, 2015.

3.4 Kingdom Security/BMBC Community Safety and Enforcement Service-Delivering an integrated Environmental Enforcement Service for Central and Dearne Area Council's.

Due to the complex nature and associated legal requirements for delivering an effective environmental enforcement service, an integrated approach between BMBC's Community Safety and Enforcement Service, and an external provider was agreed at Central Council meeting on 14th, April 2014.

A specification of requirements and associated procurement strategy for this Service, which is being jointly procured with Dearne Area Council, was also approved at the meeting on 14th April 2014, together with the approval of a Service Level Agreement between Central Council and BMBC's Community Safety and BMBC's Enforcement Service.

Following the procurement process reported at the last meeting of Central Council on 23rd July, 2014, and a subsequent pre-contract meeting with Kingdom Security when contract monitoring information was agreed, the contract formally commenced on 4th August, 2014.

The 2.5 enforcement staff have been appointed to deliver the Central/Dearne contract and these officers are now fully operational.

The Service Level Agreement with BMBC's Community Safety and Enforcement Service is also operational with all staff, including Tasking Officers, fully aware of their roles and responsibilities in relation to the external provider.

The first quarterly monitoring report for this service is due on 7th November, 2014 after which a contract monitoring meeting will take place between the organisation representative and the Central Area Council Manager.

A performance management update for this service will be provided at the Central Council meeting on 19th January, 2015.

3.5 Procurement process for appointing a provider to deliver a Service to Create a Cleaner and Greener Environment in Partnership with local people.

As reported at the last meeting of Central Council on 23rd July, 2014, no proposals for delivering this service were received by the original 27th June 2014 deadline for this procurement.

Following the closing date an exercise was carried out by NPS to ascertain why none of the 27 organisations who had expressed an interest in this procurement had submitted a proposal.

The feedback received suggested that the level of finance was too low, and that this would leave little time in each ward to deliver the appropriate level of service.

The previous Central Council meeting discussed various options to progress the procurement of this service, and it was agreed that the value of the contract be increased by £20,000 per annum to £100,000 per annum for two years.

However, following the Central Council meeting it was advised that in order to comply with European procurement regulations, this procurement opportunity be re-advertised as an eighteen month contract with an estimated total contract value of £150,000.

On this basis it was re-advertised on YORtender on 29th July, 2014 and 5 applications to deliver this service were received by the closing date of 15th August, 2014.

An Evaluation Panel briefing meeting was held on 21st August, with subsequent moderation and interview meetings scheduled for 28th August and 11th September, 2014 respectively, with the following Evaluation Panel:

Jenny Grant – NPS
Cllr Wayne Johnson

Fiona O'Brien – Central Area Team
Mick Sadler- Neighbourhood Services

It is anticipated that an organisation to deliver this service can be appointed with a potential contract start date of the end of September 2014.

3.6 Private Rented Sector Housing Management/Enforcement Service Level Agreement development

A proposal to address a range of private sector housing related issues in the Central Council area was approved at a meeting of Central Council on Monday 5th May, 2014.

It was agreed that this service would be delivered and managed through a Service Level Agreement with BMBC's Community Safety and Enforcement Service, at a total cost of £140,000 for a 2 year period.

However, due to a number of reasons outlined at the previous Central Council meeting, revised total costs for providing this service were presented as follows:

£147,200 without shift allowance (£7,200 over original price)
£154,600 with shift allowance (14,600) over original price)

On 23rd July, 2014 Central Council agreed that a Working group be convened to discuss in more detail the options for funding this service.

All Central Council members were invited to join the Working Group which met on 7th August 2014.

A number of options were proposed by the group including reducing the length of the contract period or operating without the shift allowance. On initial consideration however it was felt that these options may reduce the impact of the service.

Councillor Martin Dyson then reported that, in consultation with his Central Ward colleagues, and mindful of the number of private sector rented properties in the Central Ward and the importance of this project for the ward, they had agreed that if a satisfactory proposal could not be reached by the Working Group then they would consider paying the additional cost of this service from the Central Devolved Ward Budget.

Subsequent discussions with Central Ward members however, have confirmed that the offer of paying the "shortfall" in funding for this intervention from the Central Devolved Ward Budget would only be available once all other options had been fully explored by Central Council.

The options are as follows:

Option 1: Central Council agree to pay the additional £14,600 for the Housing Management and Enforcement Service

Option 2: The length of the contract is reduced:

- by 2 or 3 months making the total cost £141,702 or £135,261 respectively

It is therefore recommended that Central Council members consider the options above.

5. Financial position – Update

Based on updated information contained within this report, Appendix 1 attached provides a revised position statement on Central Council funding allocations and projected expenditure over the next three years.

As noted in previous meetings, members should be aware that these are still indicative projections and may be subject to change depending on the payment schedules submitted and agreed as part of the ongoing procurement processes.

Appendices

Appendix 1 – Central Area Council Commissioning Budget Financial Analysis

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26/06/14

